

Hello AGGIES and HORNETS – I’m at a meeting today and you have a guest teacher. Please make sure you sit in your assigned seats. Make sure you personally do everything you can to make today feel respectful and enjoyable for the guest teacher.

1. Please spend the first 20-25 minutes of class working on the practice test independently. This allows you to see what you understand about the concepts being tested. (The guest teacher will decide on the amount of independent time.)
 - a. If you finish before the independent time ends, please read your “dead tree” book.
2. After 20-25 minutes the guest teacher will let you know that your group may begin to discuss the practice test. This is a good opportunity to check your understanding with your group members.
3. Once your group is finished discussing the practice test you should continue work on Wednesday’s enrichment activities. (Scroll back to Wednesday’s agenda for the link.)
4. If you do not finish the practice test in class please finish for homework.
5. We will discuss the practice test as a group on Monday.

I’m sure class will go well; however, I’ve left the following for the guest teacher in case there are any problems:

Student _____ **Date** _____ **Period** _____

Unfortunately, this student’s disruptive behavior has reached a level where it is difficult for the guest teacher to carry out Mr. Willmarth’s lesson plan with the rest of the class. Please keep the student in the office for the remainder of the period.

Mr. Willmarth will have a conversation with the student and

Ms. Montgomery tomorrow and together they will decide on any additional consequences.

Thank you – *M. Willmarth*