

**Hello AGGIES and HORNETS** – I’m at a meeting today and you have a guest teacher. Please make sure you respect the opportunity for free seating. Make sure you personally do everything you can to make today feel respectful and enjoyable for the guest teacher.

***Below are the instructions I left for the guest teacher:***

Today students will be review **Percentages** by watching an instructional video titled **Percents: Missing Total**, and then completing some practice problems. Any unfinished practice problems become tonight’s home practice.

- ✓ Students should have chromebooks, or their own laptops, and earbuds/headphones.
  - a. If students did not bring headphones they can use the closed caption feature as they watch the video.
- ✓ There are several school chromebooks available in the drawer of the TA table in case a student comes to class with an uncharged chromebook. **If you loan a Chromebook, please write the student’s name here.**
- ✓ The link to today’s lesson video is in the ***Today’s class activities*** section of the daily agenda on the website.
- ✓ When students are ready for the practice they should go to the **Percent practice problems** link in the class agenda. Instead of printing pages I would like them to access the problems on website and do the work in their spirals.

I’m sure class will go well; however, I’ve left the following for the guest teacher in case there are any problems:

**Student** \_\_\_\_\_ **Date** \_\_\_\_\_ **Period** \_\_\_\_\_

Unfortunately, this student’s disruptive behavior has reached a level where it is difficult for the guest teacher to carry out Mr. Willmarth’s lesson plan with the rest of the class. Please keep the student in the office for the remainder of the period. Mr. Willmarth will have a conversation with the student and Mr. Ward tomorrow and together they will decide on any additional consequences.

Thank you – *M. Willmarth*